

Optimal Organization



Spring Cleaning Organizing Checklist

Bedroom

- Turn Mattress
- Polish Furniture
- Clean Under Beds
- Dust
- Vacuum

Kitchen

- Pantry Raid/[Pantry Organization](#)
- Clean Out Fridge/Freezer & Wipe Down Shelves
- Defrost Freezer
- Clean Oven
- Clean Microwave
- Vacuum out Cabinets/Drawers
- Sharpen Knives
- Wipe Down Table & Chairs
- Run the dishwasher with cleaner
- Mop Floors

Bathroom

- [Bathroom Organization](#)
- Clean Shower/Tub
- Wash Shower Curtains
- Vacuum our Cabinets/Drawers
- Clean Drains
- Mop Floors
- Dust
- [Medicine Cabinet Organization](#)

Kids Toys

- Go Through Kids Toys & Donate/Toss any broken or not used
- Sanitize Kids Toys

Closet

- [Closet Organization](#)
- Store Winter Clothes
- Wipe Down Any Shelving
- Vacuum

Living Room

- Wash/Store Blankets
- Clean Under Furniture
- Polish Furniture
- Sanitize Remote Controls
- Clean Couch Cushions & Covers
- Dust
- Vacuum
- Declutter Decor

Outside

- Landscaping
- Test lawn mower/landscaping equipment
- Inspect/Clean Out Gutters
- Power Wash Siding
- Power Wash Driveway
- Sweep Garage
- Clean Deck/Outdoor Furniture

Office

- Back Up Phone
- Back Up Files to External Hard-drive
- Sanitize Keyboard/Mouse
- Dust

Entry Way/Coat Closet

- Wash Floor Mats/Rugs
- Mop Floors

Pets

- Pet's Bedding
- Clean Pet's Bowls
- Go through Pet Toys

Home Miscellaneous

- Clean Inside of Washer/Dryer
- Check/Change Batteries in Smoke Detectors
- Dust Ceiling Fan Blades
- Turn Ceiling Fan Blades Counter Clockwise
- Clean Air Vent Covers
- Clean Light Fixtures
- Sanitize Light Switches
- Wipe Down Doors
- Sanitize Door Knobs/Handles
- Clean Curtains & Blinds
- Clean Windows/Screens
- Shampoo Rugs & Carpet
- Baseboards